**Elk Valley Family Society**

**Notice to Vacate**

I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, am hereby giving my one month’s notice to the Elk Valley Family Society on my intention to vacate my apartment at \_\_\_\_\_\_\_\_\_\_, Unit #\_\_\_\_\_\_\_\_,Address\_\_\_\_\_\_\_\_\_\_\_. City\_\_\_\_\_\_, BC

on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTICE TO VACATE:** Occupants wishing to vacate their unit must give the Society with one calendar month’s written notice of leaving or pay one month’s unit fees in lieu. A tenant must serve written notice to end the tenancy and make sure that it’s received and include:

* At least one month before the effective date of the notice, and
* Before the day that rent is due
* Name and signature of tenants named on the tenancy agreement, street address, current date and move out date (last day of the month of the last month of tenancy or earlier)

For example, if rent is due on the first day of the month, a notice given on March 15 would not take effect until the last day of April and the tenant would have to pay rent for the month of April. Failure to give proper notification may result in the loss, in whole or in part, of the Occupant’s security deposit. The Society and the Tenant may enter into a mutual agreement to end tenancy on an earlier date by agreeing and signing a Mutual Agreement to End Tenancy form.